NON-CERTIFIED STAFF APPLICATION

(Complete all information even if a resume is attached)

PHELPS COUNTY R-III SCHOOL DISTRICT 17790 STATE ROUTE M EDGAR SPRINGS, MO 65462

NAME					DATE			
	Last	F	First	Middle				
POSITION(S) F YOU ARE APPI		:H				ns Are Kept on File	Two Years)	
Would you work	_ F	ull-time	Part-time	Subs		porary	·	
Date Available				SS#	SS#			
Telephone #				Birthdate:				
Address								
AddressNumber and Street			eet	C	City State		Zip Code	
Can you perforn		ential fun	ections of the positi	on for whic	ch you are appl	ying? Yes	No	
NAME OF HIGH SCHOOL, COLLEGE OR VOCATIONAL SCHOOL			CITY/STATE	FIELD OF STUDY		DIPLOMA/CERTIFICATE/DEGREE		
EMPLOYMENT F	IISTORY: (Begin wi	th Most Recent)	1				
DATES OF EMPLOYER'S NAME AND ADDRESS		AND	POSITION'S/RESPONSIBILITIES		REASON FOR LEAVING POSITION	SUPERVISOR'S NAME & PHONE NUMBER	MAY WE CONTACT THIS PERSON?	
							YES NO	
							YES NO	

REFERENCES:

List at least three former employers, teachers, or others who can best describe your qualifications for the position. Do not list relatives.

Complete Name	Address	Telephone #	How is the person acquainted with you?					
·			,					
Have you: ☐ Been convicted of a felony? ☐ Pled guilty to a felony? ☐ Pled guilty to a felony and received an imposition of sentence?								
If so, describe in full:								
Has any child abuse or child neglect investigative agency ever substantiated a claim made against you allegedly for child abuse or neglect? \Box Yes \Box No								
If yes, state the year in which the report was made and the name and location of the agency which investigated the report:								
Applicants considered for employment will be required to undergo an FBI/Missouri Highway Patrol Background Check.								
I affirm that all statements and answers are true and correct to the best of my knowledge and that I have not knowingly withheld any information that would affect my application unfavorably. I authorize you to conduct any necessary investigation with respect to my application and release Phelps County R-III School District, its employees and board members and each of my past employers and personal references from any and all liability arising from disclosure of that this waiver includes any and all manners of actions that I may now have or may have in the future concerning such disclosures, regardless of their nature. I understand that any offer of employment is not effective until approved by the District's Board of Education. I further understand that the Phelps County R-III School District is an at will employer. Therefore, should I be employed, my employment can be terminated, with or without cause, at any time, at the option of either me or the School district, unless the Board of Education enters into a written contract with me for specified period of time.								
Signature		Date						

Feel free to include any attachments, resume, or other information that you feel could be helpful in further describing your background and qualifications. Check your application! BE SURE YOU FILLED IT IN COMPLETELY! Unsigned applications will not be accepted. Phelps County R-III School District is an equal opportunity employer.